

# Health and Safety Policy



This is the statement of general policy and arrangements for:

Overall and final responsibility for health and safety is that of:

Day-to-day responsibility for ensuring this policy is put into practice is delegated to:

Havant Youth Sail Training Scheme - Sail HYSTS
Bill Walworth - Principal
Nigel Fryatt - Bosun

Statement of general policy	Responsibility of (Name / Title)	Action / Arrangements (Customise to meet your own situation)
To prevent accidents to volunteers, the Senior Instructor, Young People and visitors by providing adequate control of health and safety risks arising from the Scheme's activities.	Bill Walworth- Principal	Relevant risk assessments completed and actions arising out of those assessments implemented within HYSTS Operational Procedures/Briefings.
To provide adequate training to ensure volunteers are competent to do their work.	Nigel Fryatt- Bosun	Volunteers and the Senior Instructor are given necessary health and safety induction (including asbestos awareness and electrical safety) and are provided with personal protective equipment.
To engage and consult with volunteers on day-to-day health and safety conditions and provide advice and supervision on occupational health	Bill Walworth - Principal Nigel Fryatt- Bosun All Staff	Volunteers are routinely consulted on health and safety matters as they arise.
To implement emergency procedures - evacuation in case of fire or other significant incident.	Bill Walworth – Principal All Staff	Escape routes are well signed and are to be kept clear at all times. See Note 1.
To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage / use of substances	Nigel Fryatt- Bosun	System in place for routine inspections and testing of equipment and machinery and ensuring that action is promptly taken to address any defects. Staff trained in safe handling/use of substances. (see <a href="http://www.coshh-essentials.org.uk">www.coshh-essentials.org.uk</a> ) A file of Safety Data Sheets is available.

Health and safety law poster is displayed:	At entrance to HYSTS main building		
First-aid box and accident book are located: Accidents and ill health at work reported under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) (see note 2 below)	First aid boxes are located in each safety boats' emergency container and in the shore base. The accident and near miss recording document is displayed in the shore base. The RIDDOR action pack is in the bottom drawer of the filing cabinet. See Note 2.		
Signed:		Date:	05 September 2025
Subject to review, monitoring and revision by:	Bill Walworth	Every:	12 months or sooner if work activity changes

Note 1: <https://www.gov.uk/workplace-fire-safety-your-responsibilities>

Note 2: [www.hse.gov.uk/riddor](http://www.hse.gov.uk/riddor)