

Health and Safety Policy



This is the statement of general policy and arrangements for:

Overall and final responsibility for health and safety is that of:

Day-to-day responsibility for ensuring this policy is put into practice is delegated to:

Havant Youth Sail Training Scheme - Sail HYSTS

Bill Walworth - Principal

Nigel Fryatt - Bosun

| Statement of general policy | Responsibility of (Name / Title) | Action / Arrangements |
|---|--|--|
| To prevent accidents to volunteers, the Senior Instructor, Young People and visitors by providing adequate control of health and safety risks arising from the Scheme's activities. | Bill Walworth - Principal | Relevant risk assessments completed and actions arising out of those assessments implemented within HYSTS Operational Procedures/Briefings. |
| To provide adequate training to ensure volunteers are competent to do their work. | Nigel Fryatt - Bosun | Volunteers and the Senior Instructor are given necessary health and safety induction (including asbestos awareness and electrical safety) and are provided with personal protective equipment, as required. |
| To engage and consult with volunteers on day-to-day health and safety conditions and provide advice and supervision on occupational health | Bill Walworth - Principal Nigel Fryatt – Bosun All Staff | Volunteers are routinely consulted on health and safety matters as they arise. |
| To implement emergency procedures - evacuation in case of fire or other significant incident. | Bill Walworth – Principal All Staff | Escape routes are well signed and are to be kept clear at all times. See Note 1. |
| To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage / use of substances | Nigel Fryatt- Bosun | System in place for routine inspections and testing of equipment and machinery and ensuring that action is promptly taken to address any defects. Staff trained in safe handling/use of substances. (see www.coshh-essentials.org.uk) A file of Safety Data Sheets is available. |

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| Health and safety law poster is displayed: | At entrance to HYSTS main building | | |
| First-aid box and accident book are located: Accidents and ill health at work reported under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) (see note 2 below) | First aid boxes are located in each safety boats' emergency container and in the shore base. The accident and near miss recording document is displayed in the shore base. The RIDDOR action pack is in the bottom drawer of the filing cabinet. See Note 2. | | |
| Signed: | | Date: | 1 April 2026 |
| Subject to review, monitoring and revision by: | Bill Walworth | Every: | 12 months or sooner if work activity changes |

Note 1: <https://www.gov.uk/workplace-fire-safety-your-responsibilities>

Note 2: www.hse.gov.uk/riddor